2019 Hagerman Valley Foundation Vendor Application & Release

EVENT: Hagerman Bird Festival   **VENUE**: Hagerman Memorial Gym, 160 N State Street, Hagerman, ID
FEE: $30   **SPACES**: limited to 30   **DOORS OPEN**: May 17, 8a   **EVENT START**: May 17, 11a   **END**: May 18, 5p
On Friday, vendors may close at 5p. However, festival activities including a Meet & Greet at 5p, and Friday evening keynote speaker at 7p will draw attendees. Vendors are welcome to stay for these events and attendee shopping.

Vendor Name: _____ Company Name: _____

Phone #: _____ Email:_____

Mailing Address: _____

Vendor Helpers:_____

Products: _____
(please email your logo and at least one photo of your items to HagermanFarmersMarket@gmail.com)

Thank you for your interest in joining us for our event(s). We truly hope you have a great experience working with us, both now and in the future. We ask for your commitment by filling out this binding agreement with Hagerman Valley Foundation (HVF) and return it to us with money order space payment as soon as you can. This Agreement and Release covers all locations where these events are held. HVF reserves the right to refuse any vendor at any time for any reason.

SPACES ARE LIMITED. We will not duplicate vendors. Space will be on a first come basis. All spaces include a FREE AD in our free program guide passed out to all attendees. Past guides are linked to our HagermanValleyFoundation.org/Vendors page.

* I understand I will be required to fill out and sign a simple **Idaho State ST-124 sales tax declaration form**. This will be my HVF 2019 temporary seller's permit if I do not already have an active State issued permit. HVF is required by law to collect this whether or not the vendor will have any sales tax due. Sales taxes are determined between the vendor and Idaho State.
* If possible, I agree to give at least **two (2) weeks' notice** if I am unable to attend the event I've committed to.
* I understand it is my responsibility to abide by the rules of the State of Idaho and the Department of Health.
* I understand that it will be my responsibility to provide necessary tables, chairs, tents and any other items for my space. If in City Park, I understand NO STAKES and ONLY TRACTOR TURF TIRES. If indoors, I agree to take care to not damage the building floor and to wipe up spills immediately. HVF provides only the space and electricity.
* I understand that if I need electricity, I must make that clear to the Foundation, and that access to electricity may be limited.
* I understand that I need to give notice if I am bringing a generator or needing unusual accommodations for any venue.
* I understand that I must be **set up by the start of the event and remain until closing** unless other arrangements are made.
* As a participant in HVF events, I hereby release and discharge the State of Idaho, City of Hagerman, other vendors, entertainers, volunteers and HVF, their officers, employees and agents from and against all liability to me, my spouse, legal representatives, heirs or next of kin for any and all loss or damage, and/or claim, suit or demand on account of injury to me or my property or resulting in my death, arising out of, or as the result of participation in the HVF event. I certify I have carefully read these provisions, know and understand the contents, and sign this general release of my own free will.
* I understand that a space fee is non-refundable unless the event is canceled. If canceled, a refund will be sent to above address.
* I understand that if I provide samples or food, a garbage can must be at my space for disposal of materials.
* I understand that I am representing HVF and that I must keep my space area clean at all times.
* I understand that potentially offensive products or conduct will not be allowed.
* I understand that by signing this contract that I will adhere to the rules and regulations set forth by HVF, Hagerman City and other venue owners.

Please have all members involved sign this agreement (use back if necessary) then mail this agreement and fee to HVF at address below. Thanks.

Signature:_____Date:_____

We wish you great success and look forward to working with you at our events.