



Hagerman Valley Foundation is a 501(c)(3) charitable community organization. Your membership fees and donations may be tax deductible.

2023 Hagerman Valley Foundation Vendor Application & Release

EVENT: Antique & Crafts Show **FEE:** \$50 per 10X10 # space(s) _____ space fee(s) \$ _____
Color Program Ad (required): \$5 Free for Business Member Sponsors (Annual \$25). Total Space + AD \$ _____

Start Date: Mar 10, 2023 **Setup:** 8a **Open:** Noon **Close:** 7p
Event Date: Mar 11, 2023 **Open:** 9a **Close:** 4p **Takedown/Cleanup:** 4p
Event Location: Hagerman Memorial Gym

Vendor Name: _____ **Company Name:** _____

Phone #: _____ **Email:** _____

Mailing Address: _____

Vendor Members: _____

Products: _____

(please include a photo of yourself and a brief bio for our program that we pass out for free to everyone)

Thank you for your interest in joining us for our event(s). We truly hope you have a great experience working with us, both now and in the future. We ask for your commitment by filling out this binding agreement with Hagerman Valley Foundation (HVF) and return it to us with space payment as soon as you can. This Agreement and Release covers all locations where the Foundation events are held. HVF reserves the right to refuse any vendor at any time for any reason.

- * I understand I will be required to fill out and sign a simple **Idaho State ST-124 sales tax declaration form**. This will be my HVF 2022 temporary seller's permit if I do not already have an active State issued permit. HVF is required by law to collect this whether or not the vendor will have any sales tax due. Sales taxes are determined between the vendor and Idaho State.
- * If possible, I agree to give at least **two (2) weeks' notice** if I am unable to attend the event I've committed to.
- * I understand it is my responsibility to abide by the rules of the State of Idaho and the Department of Health.
- * I understand that it will be my responsibility to provide necessary tables, chairs, canopies and any other items for my space. HVF provides only the space and electricity. Chairs are typically available at indoor events.
- * I understand that if I need electricity, I must make that clear to the Foundation, and that access to electricity may be limited.
- * I understand that I need to give notice if I am bringing a generator or needing unusual accommodations for any venue.
- * **I understand that I must be set up by the opening of the event and remain until closing unless other arrangements are made.**
- * **I understand that after closing, my space must be clean before I leave the premises.**
- * As a participant in HVF events, I hereby release and discharge the State of Idaho, City of Hagerman, other vendors, entertainers, volunteers and HVF, their officers, employees and agents from and against all liability to me, my spouse, legal representatives, heirs or next of kin for any and all loss or damage, and/or claim, suit or demand on account of injury to me or my property or resulting in my death, arising out of, or as the result of participation in the HVF event. I certify I have carefully read these provisions, know and understand the contents, and sign this general release of my own free will.
- * I understand that a space fee is non-refundable unless the event is canceled. If canceled, a refund will be mailed to address above.
- * I understand that if I provide samples or food, a garbage can must be at my booth for my disposal of materials.
- * I understand that I am representing HVF and that I must keep my booth area clean at all times.
- * I understand that potentially offensive products or conduct will not be allowed.
- * I understand that by signing this contract that I will adhere to the rules and regulations set forth by HVF, Hagerman City, Gooding County and any other city in which an event might be held, and other venue owners.

Please have all members involved sign this agreement (use back if necessary) then mail this agreement and fee to HVF at address below. Thanks.

Signature: _____ **Date:** _____

We wish you great success and look forward to working with you at our events.